

**Hudson Grocery Cooperative  
Board Meeting Minutes  
October 13, 2015  
701 Second Street, Hudson, WI**

**Directors present:** Sarah Atkins, Jacki Bradham, Don Kirkpatrick, Marina Onken and Kathy Tobias

**Directors absent:** David Larson

**1. Call to Order**

*President Kirkpatrick called the meeting to order at 6:27 p.m.*

**2. Approval of Minutes**

*Motion by Tobias to approve the board meeting minutes. Second by Onken. Motion carried unanimously.*

**3. Approval Agenda**

*Motion by Onken to approve the agenda. Second by Tobias. Motion carried unanimously.*

**4. Owner Forum - None**

**5. Board Reports**

**A. President's Report**

Kirkpatrick noted he would be teaching in January and February on Mondays and Tuesdays so he won't be available for board meetings for those two months.

The Annual meeting on November 10 will include election of four candidates for the board. At the December board meeting we will elect officers and make committee assignments, as well as set annual goals. Completing the goals in December allows for approving the 2016 budget in January.

Kirkpatrick also noted he made HGC presentations at the Kozy Korner owner drive and at Dr. McCabe's office. He has also conducted board candidate orientations.

**B. Vice President - None**

**C. Treasurer**

Atkins noted that HGC has received half of the matching grant and she has paid the market study invoice.

The bank balance at the end of September was \$18,000 and \$15,000 after the market study. There is still \$100 remaining in the educational grant fund.

**D. Secretary - None**

**E. Other Director's Report - None**

## **6. Old Business**

### **A. Annual Ownership Meeting**

The November 10th Annual Owner Meeting at The Phipps Center for the Arts will include a food drive.

There are four board candidates: Rebecca Peters, Katie Nelson-Heil, Nick Meurett and Carol Zempel and they have all attended orientation sessions. If elected, this will bring the board to nine directors, which is HGC's maximum number of directors.

### **B. Board Education**

Tobias and Onken are registered for the Small But Strong training session on November 7th in the Twin Cities.

There will be a CBL 101 training session January in Minneapolis. The Up and Coming Conference in Bloomington, Indiana is March 10-12.

## **7. Committee Reports**

### **A. Fundraising & Finance – None**

It was noted that in 2016 HGC will need to have an active Finance Committee.

### **B. Ownership & Volunteer**

Sixteen new HGC ownership applications were presented to the Board.

349 - Kaylee Spencer-Ahrens & Matt Dooley

350 - Christine & Ryan Nielsen

351 - Shinae & Joshua Warren

352 - Alice Hayward

353 - Jody & Joe Yray

354 - Erin Peterson

355 - Brandon Lorrig

356 - Colleen & Jim Hammer

357 - Twyla & Paul Schmegal

358 - Suzy Koller and Nikki Garden

359 - Ann & Tracy Peck

360 - Ryan Nelson

361 - Scott & Barbara Peterson

362 - Angela Olson Law LLC

363 - Wendy & Randall Nickeron

364 - Ryanne Williams

*Motion by Tobias to approve 16 new HGC ownership applications. Second by Atkins.*

*Motion carried unanimously.*

Atkins noted that with the Paypal online payment on the new website owners are no longer completing an owner application. In the past the online application was connected to a Google doc. Website designer Christi Cardenas will be contacted to resolve this issue.

A website train session is still needed Atkins, Onken, Bradham and Joel Skinner would like to be trained in on the website management.

Another follow-up matter for Christi is the creating email addresses for the HGC directors.

### **C. Marketing & Communications**

Onken donated a sandwich board with a HGC logo and timeline chart to the Co-op. It was unveiled at the Kozy Korner owner drive. This event had a low attendance but everyone who attended became an owner (4 new owners).

The low attendance may be due to location. The Winzer Stube in downtown Hudson was suggested as a possible location for the next owner drive in February or March.

**D. Steering** - None

**E. Vendor Relations** - None

**8. New Business** - None

**Closed Session** - None

### **9. Other Business**

**A.** None

**B. Next board meeting:** Tuesday, November 10th is the Annual Meeting at 6:00 p.m. at the Phipps Center for the Arts.

### **10. Adjournment**

*Motion by Tobias to adjourn the meeting at 7:25. Second by Atkins. Motion carried unanimously.*

Minutes submitted by  
Jacki Bradham  
Secretary, Hudson Grocery Cooperative